



HINDU TEMPLE OF KERN COUNTY

TEMPLE HALL/ KITCHEN FACILITY RENTAL GUIDELINES

The temple hall and kitchen facilities were built for the purpose of conducting religious and cultural events associated with the temple poojas and celebrations. In addition, the facilities could be rented to the members of the Hindu Temple of Kern County when available (when not used for temple events) on a first cum first served basis for weddings, celebrations, etc.

The facilities covered for the rental options are:

1. Main Hall
2. Kitchen
3. Sound system (Operated by an authorized person from HTKC approved vendors)
4. Stage
5. Furniture (existing tables and chairs)

Services associated with the hall rental are:

1. Furniture set up (for dining only)
2. Furniture removal
3. Special services (if requested and paid for)

Reservation steps:

- A. Contact any board member to check the availability of Hall and reserve the date if available.
- B. Based on your need choose the best option (Available options are shown in the attached Table) and fill out the "Rental Form" and pay the amount based on the "Rental Rate Schedule" shown in the attached table. For Non members, please pay the deposit along with hall rent. The deposit will be returned to the renter after the event.
- C. Pay the hall rent and cleaning charges 2 weeks prior to the event.
- D. Additional payment is applicable if the hall is needed for additional days prior to the event based on the hall availability.
- E. Hall Key and Gate Remote will be provided on the day of the event or a day before the event after 5 pm. Hall Key and Gate Remote must be returned at the end of the event to any board member or temple priest.
- F. Hall use for Scheduled and non-scheduled temple abhishekam events as private events (per Temple's standard Schedule), the facility use can be selected between Option B or Option C and appropriate forms must be filled with a fee payment.
- G. Meat and alcohol are not allowed and its use within the temple premises is strictly prohibited.

If there is any conflict or dispute over the rental, the HTKC board will address the issue and the decision by the board will be binding the renter's rights.



HTKC – TEMPLE HALL FACILITY RENTAL OPTIONS:

<u>Facility Usage</u>	<u>Option A</u>	<u>Option B</u>	<u>Option C</u>	<u>Option D</u>
Main Hall	X	X	X	X
Kitchen	X	X		
Stage	X			
Existing Furniture	X			
<u>Services</u>				
STANDARD DINING SET UP	X	X	X	X
Temple chairs set up for stage Event				X
<u>Duration of Use (hours)</u>				
	24	4	2	2
<u>Fee</u>				
Facility & Service	\$1001	\$501	\$251	0
Additional refundable deposit (not applicable to Members)	\$500	\$250	\$250	\$250
Cleaning Services	\$200	\$150	\$80	0

Notes:

- Contact any board member for set up and cleaning charges for the events with headcount more than 150.
- For outside Tent set up, Tent is brought in by the renter. Permit is required from Fire department which is renter's responsibility.
- Additional set up charges are applicable for round table and chairs set up.
- Option D – Only for bhajans in memory of any member's family.
- Contact any board member for Sound system set up and charges.
- Temple is not liable for your safety.
- Renter is responsible for all the supplies.
- **FOR NON MEMBERS RATE WILL BE 50% MORE THAN THE RATES SHOWN ABOVE FOR MEMBERS**